

# Operating Instructions for Model LMS1

## Filling Moistener Reservoir -

1. A convenient, small water bottle is included for use.
  2. Fill by squeezing the empty bottle and submerging it under water and releasing. Repeat this step as many times as you want or until the bottle is full.
  3. Place the bottle upside down into the round opening on top. (Fig. 1)
  4. Squeeze bottle to fill moistener reservoir. **DO NOT OVERFILL.** Check level by looking into the water tray. One filling will moisten approximately 50 No.10 envelopes.
  5. Make sure the bristled wick is wet before using or envelopes will not immediately be moist enough to seal.
- Note: A convenient storage compartment for the bottle is on the back side of the moistener/sealer. (See Fig. 2)*

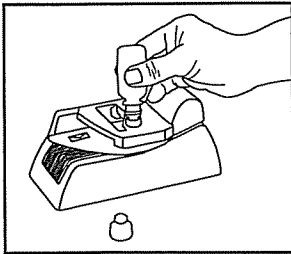


Fig. 1

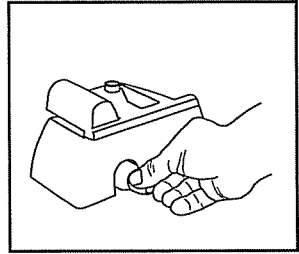
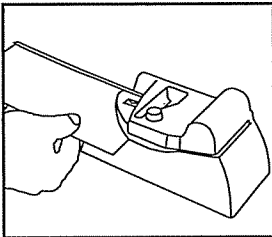


Fig. 2

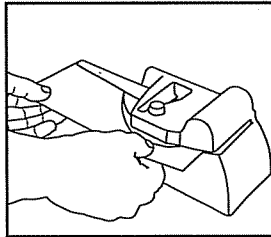
## Moistening Envelopes -

1. The "tongue" of the moistener has a symbol that shows how to position the envelope.
2. The flap goes on the top of the "tongue" and the main portion of the envelope goes underneath the "tongue".
3. With both hands slide the envelope through the letter moistener toward the back. A weight presses the flap and envelope together as it exits the letter moistener/sealer at the back.

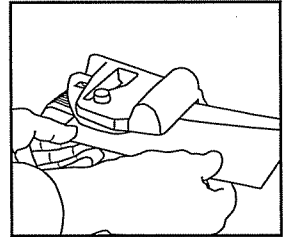
*Note: The quality of the glue on the envelopes will determine what speed you will need to slide the envelopes through the sealer.*



Step 1



Step 2



Step 3

**Premier**<sup>®</sup>  
A MARTIN YALE BRAND

251 Wedcor Ave., Wabash, IN. 46992  
Customer Service Toll Free: 1-800-225-5644